

NILGIRIS DISTRICT

EXTRACT OF RULE 4(1)(b) OF THE RIGHT TO INFORMATION ACT 2005.

In Exercise of the powers conferred by column (b) of sub section (1) 4 of 1 a Right to Information Act 2005 the Director General of Police Tamil Nadu is pleased to publish records and other particulars of Nilgiris Police as under.

I PARTICULARS OF ORGANISATION FUNCTIONS AND DUTIES.

Duties of the Police are discharged as per the police standing orders, Cr. PC 1973 and Major and Minor Criminals laws.

- a) Organizational chart of District Police Superintendent of Police.
- b) Additional Superintendent of Police, Crimes
- c) Additional Superintendent of Police Prohibition Enforcement Wing
- d) Deputy Superintendent of Police one each sub-division and DCB, DCRB and PEW Unit.

In Nilgiris District Special Branch is functioning under control of Superintendent of police.

II. Executive Strength details in Nilgiris

LOCAL

S.No	Rank	Sanctioned
1.	ADSP	2
2.	DSPs	8
3.	Inspector	24
4.	SI	58
5.	HC	314
6.	Gr.I PC	149
7.	Gr.II PC	213

ARMEDE RESERVE

S.No	Rank	Sanctioned
1.	DSP	1
2.	Inspector	1
3.	SI	11
4.	HC	31
5.	Gr.I PC	37
6.	Gr.II PC	218

WOMEN WING

S.No	Rank	Sanctioned
1.	W.Inspector	5
2.	WSI	28
3.	WHC	25
4.	Gr.I WPC	28
5.	Gr.II WPC	57

SPECIAL WING

S.No	Rank	Sanctioned
1.	Sr. Reporter	1
2.	Stat. Inspector	1
3.	Photographer	1
4.	DSP Finger Print	1
5.	Inspector F.P.	3
6.	SI F.P	2

III. MINISTERIAL STAFF.

S.No	Rank	Sanctioned
1.	Personal Assistant	2
2.	Superintendent	11
3.	Assistant	17
4.	Jr. Assistant	20
5.	Typist	4
6.	Record Clerk	2
7.	Office Assistant	15
8.	Sweeper	6
9.	Gardener	2

DISTRICT POLICE

District Police Reports to Director General of Police through the Deputy Inspector General of Police Coimbatore Range, Main functions of the District Police are as under.

1. Maintenance of law and order:- This includes security of threatened persons, security arrangement for important events such as festivals /procession and agitation etc., and security arrangements of VVIP Law and Order Problem and public distributions such as student unrest , labour problem etc., An important aspect of Town areas policy is traffic regulation and management during disasters calamities and major accident the police is one of the primary agencies involved in relief and rescue activities, another major function of the police is the rehearsal of grievance of the public. This could be resolution of local disputes family disputes redressed of traffic problem etc.,
2. To bring the offenders to justice.

3. **Prevention and detection of Crimes:-** Preventive measures including beat patrolling gathering of intelligence effective management detection of crimes including registration of FIR. Investigation, searches, seizures arrest if any followed by submission of final report in the trial court and subsequent follow up during prosecution.

In addition the District Police also provide same citizens oriented services listed below.

- a) Verification of Passport applications
- b) Police NOC
- c) Verification of Government Service
- d) Verification of Arms Licenses
- e) Verification of convicts for parade
- f) NOC for registration of charge in ownership of vehicles.
- g) Verifications of Tenants /servant etc.,
- h) Verification and inspection of licenses issued poisoning act and petroleum act. The District Police setup is functioning headed by the superintendent of Police

The District police are further divided into Police sub-divisions comprising of police stations. Each Police Station is supervised by the station house officer (SHO) who is generally the rank of sub-inspectors of Police and in some cases even of the rank of inspector of Police.

A Police Station has 2 or 3 HCs & 6-10 PCs.

A Circle Comprises of two or three police stations which are supervised by the circle inspectors.

A sub-division comprises of 4 or more station which are supervised by the Deputy Superintendent of Police of Sub-division. The District Superintendent of Police is also generally assisted by ADSP Crimes and PEW and Inspector Special Branch.

DUTIES OF SUPERINTENDENT OF POLICE.

He is the head of the district police and is responsible for prevention and detection of crime and for maintenance of law and order in his jurisdiction and for the effective and internal administration of his force. He supervises the policing of sub-division and police stations.

1. Maintenance of law and order

- i) Security arrangements at places of congregations
- ii) Traffic management

2. Prevention /detection of crime

- i) To monitor the preventive steps to check crime especially beat patrolling
- ii) Registration of crime

- iii) Professional and scientific investigation: to ensure thorough fair, impartial and expeditious investigation using scientific means of investigation and interrogation. He is competent to direct any reinvestigation of the case or to assign it to a specific officer in the interest of fair investigation.
- iv) Timely submissions of challans in court
- iv) Proper pairvi of cases in court
- v) Gathering of intelligence of bad elements.
- vii) Appropriate deployment for patrolling and related duties.

3. Monitoring of rescue and relief operations during natural disasters, calamities and major accidents.

4. Administration of District Police , being the supervisory officer of all sub-divisions, police stations police posts , district police offices , CIA staff, Traffi Wing, EO Wing and police control room, he is responsible for the effective and efficient internal administration and supervision of these wings.

i. Personnel:

- i) Recruitments: as per HPR 12.1.he can recruit constable and ASI s
- ii) Training
- iii) Transfers/posting of other ranks (constables and head constables) and ASI s and SIs within the district
- iv) Other service related matters.
- v) Rewards: can issues commendation certificate class III along with cash reward.
- vi) Punishments: is empowered under HPR to inflict the punishments of dismissal to constables and toward major punishments to official up to the rank of sub-inspectors on the basis of a departmental enquiry after following due procedure as laid down in HP police rules. Can also award minnow punishments without any departmental proceedings.
- vii) Welfare: To hold orderly rooms as laid in HP PR 14.10 for the Redressal of the grievances of the force.

ii) Resources:

- i) Erection maintenance and upkeep of police Buildings
- ii) Maintenance of police vehicles.
- iii) Maintenance of Arms, weapons and ammunition at the disposal of the district police in serviceable conditions.

- iv) Maintenance of Communication equipments.
- v) Upkeep of other law and order equipments
- vi) Uniform related articles.
- viii) Devices related to traffic managements and scientific investigation etc.,

iii) Financial Management.

- i) Budgeting
- ii) Expenditure as per norms.

5. Periodic formal and informal inspection of police stations and police lines: As per HPR 20.5(1) district SP shall formally carry out inspection of police stations police posts for which a definite programme should be drawn before the end of the quarter. Informal inspection of police station and police posts may be made as frequently as he may consider necessary and desirable.

6. Response of police control room: to ensure that adequate force a appropriately equipped remains ready with transport to be deployed at the place of requirement as expeditiously as possible.

7. Coordination with district administration.

- i) District Magistrate HPR 1.16
- ii) District Session Judge
- iii) District Attorney.

8. Police Public interface.

- i) Redressing public grievances
- ii) Initiates schemes of community policing to involve the local community.

9. Security of threatened persons and vital installations.

- i) Making suitable arrangements for the security of visiting VIPs
- ii) Ensuring security of threatened persons and vital installations.

10. Criminal intelligence gazette: To provide material suitable for inclusion in the HP Criminal intelligence Gazette.

11. Record of habitual Offender: To maintain a register of habitual offenders.

DUTIES OF ADDITIONAL SUPERINTENDENT OF POLICE.

- i) Sanction casual leaves to all officers in absence of SP
- ii) Deal with all complaints against Ors.
- iii) Maintenance of all standing orders/instructions received from seniors.
- iv) Timely preparation of all periodic returns.
- v) Listen to public grievances and attend meetings with other district

- vi) Authorities in the absence of SP.
- vii) Supervise the functioning of district police lines including the proper Maintenance.
- viii) Over see the weekly parade.
- ix) Look after the upkeep and maintenance of all police building in the District.
- x) Organize and conducts annual firing practice for district police.
- xi) Monitor welfare activities in district police lines and district police stations
- xii) Periodically holding the grievances of police officials.
- xiii) Conduct formal inspection of police stations village tours and departmental Enquiries as assigned by the SP.
- iv) Supervise the functioning of security branch.
- v) Supervise the training of reserve, bomb disposal squad, tear gas squad, dog Squad and mounted police.
- vi) Supervise the functioning of police personnel health and fitness.
- vii) Ensure regular sports activities in the police.

DUTIES OF SHO (INSPECTOR OR SI):

SHO is the chief investigating officer of the police station and he is responsible of the effective working, managements, good conduct and discipline of the local police for the preservation of peace and the prevention and detection of crime. He is also responsible for the correctness of all register, records and reports prepared in the police stations and also to deliver directions, instructions to his police subordinates.

DUTIES OF HEAD CONSTABLE:

The Police Station writer is a literate head constable, who under the control and supervision the SHO , acts as writer accountant records keeper and custodian of GOvt. and other property at the police station. He is assisted by one constable the duties /functions of police station force are as below

1. Maintenance of Law and order in the jurisdiction of the police station.
2. Prevention of Crime through beat patrolling, surveillance holding public meeting , taking preventive action u/s 107/150 CrPC. 107/151 Cr. PC 109/110 Cr. PC Watch over the activities of criminals collection of intelligence , issuing servants Verification rolls, stranger rolls etc.,
3. Detection of crime by investigation of cases registered under IPC or Local Special Laws
4. Passport, service verifications.
5. Redressed of the grievances of the victims, complaints coming to police station with different problems.
6. Miscellaneous duties such as maintenances of public order, controlling different agitations, strikes, dharnas, rallies, road rook programmes, hunger strikes, fast unto death, processions, demonstrations etc.,

DUTIES OF I/C TRAFFIC (INSPECTOR OR SI)

The duties /functions of the Traffic wing are as follows.

1. Regulation of traffic at different intersections, automatic traffic control signals, round –abouts, chowks , markets and other places.
2. Parking duties in markets , meals , exhibitions , other functions.
3. Control of traffic during processions, agitations, strikes, dharnasa, rallies, road-roko programmes etc.,
4. Enforcement of traffic rules & regulations by prosecuting the violators under Motor Vehicles Act/Rules.
5. Education school children, drivers, rickshaw pullers and other road users on road safety and traffic rules/regulation in children traffic park sector 23 as well as by visiting different schools, other institutions/departments.
6. Education general public about traffic rules /regulations and road safety through cinema slides, banners, electronic. Print media and by organizing seminars/workshops/lectures on road safety during annual Road Safety weeks. Police Control Room (PCR).

DUTIES OF WOMEN WING:

All Women police staff investigate all cases relating to offences against women. Interrogating the suspected women accused. Women prisoners escort bundobust duty while women agitations.

DUTIES OF CONTROL ROOM;

Attending emergency calls and inform to the save to concerned officers and police stations then and there.

DUTIES OF SPECIAL BRANCH:

The duties /functions of special branch are as below.

1. Collection and development of information with regard to agitations, strikes, dharnas, demonstrations, processions, rallies etc.,
2. Providing daily advance information to all concerned about the above mentioned programmes /events so as to enable them to make necessary law & order arrangements.
3. Liaison with the local police as well as with the leaders of the political /other parties.
4. Preparation and submission of daily situation report s.
5. Surveillance of suspects.

DUTIES OF MINISTERIAL STAFF.

1.PA TO S.P.

P.A.s to S.P will monitor the administration of DPO. They should work as a bridge between the S.P. and subordinate ministerial staff. They should extract work on priority basis from the staff according to the importance of the tapals and ensure prompt action. They should send weekly reports through their weekly diaries to the higher authorities. P.A. (Account) to SP will response for prompt settlement of welfare items such as pay,GPF,Pension, TA, ETR, Reward etc., to the entire police personnel and other staff in proper time. P.A. (Admin) to SP will response for the proper administration of promotion, leave, disciplinary action tapals etc., in this district. Both the P.A.s are responsible for smooth functioning of DPO administration and they have to reduce the burden of S.P. in all aspects of administration.

2.SUPERINTENDENTS:-

Superintendents should verify the tapals which are received from tapals seat whether they are related to their section and ensure proper registration in the Personal Register by the Jr. Asst/Assts. Concerned. They should extract work from the Jr. Assts/Assts. of their section on priority basis according to the importance of the tapals and put up [them to the P.A. to S.P. or S.P. for approval. They should also watch the important tapals received from the higher authorities (i.e) from DIG, IGP, DGP etc., and ensure proper reply in time. They should write running notes on pending currents in each seats of the section concerned every month by giving use instructions on the currents. Also, they should supervise the work of the Jr. Assts/Assts and extract proper work from them.

3. JUNIOR ASSISTANTS/ASSISTANTS:-

They should receive the tapals from Tapal seat through the Superintendents concerned and register them in the personal register for taking further action. After registering in the personal register, they should take appropriate action on priority basis on the tapals and put up them to the higher authorities (i.e) to SP or PA to SP for approval. After getting approval, they should send the reports to the concerned and watch further improvements. They should also prepare bills (in case if they are in bill sections) and send them to Treasury for encashment. After encashment of bill they should send the amount to the concerned and get the acq rolls. After getting acq. Rolls they should audit the bills.

II.THE POWERS AND DUTIES OF OFFICERS AND EMPLOYEEES.

The powers and duties of officers /employees of Tamil Nadu Police can be classified into the following main categories.

- A. Statutory Powers /Duties as a Police Officer
- B. Disciplinary Powers.

C. Special Administrative Powers.

Each of these categories is detailed below.

A. Statutory Power /Duties as a Police Officer:

Under Section 23 of the Police Act 1861 the powers of police officers are delineated as below.

It shall be the duty of every police officer promptly to obey & execute all orders & warrants lawfully issued to him by any competent authority.

- a.) To collect & communicate intelligence affecting the public peace.
- b) To prevent the commission of offences & public nuisances
- c) To detect & to bring offenders to justice & to apprehend all persons whom he is legally authorized to apprehend & for whose apprehension sufficient grounds exist.

It shall be lawful for a police officer for any of the purpose mentioned in this section without a warrant to enter & inspect any drinking shop, gaming house or other place of resorts of loose & disorderly characters.

Main powers/duties of a police officer under various sections of Cr.PC are as below;-

- Section 36 Powers of superiors Officers of Police
- Section 41 when police may arrest without warrant
- Section 42 Arrest on refusal to give name & residence.
- Section 46 Procedure of Arrest
- Section 47 Power of Police officer to search of a place entered by a person sought to be arrested.
- Section 50 Arrested person must be informed the grounds of arrest & right to bail
- Section 51 Search of arrested person.
- Section 52 Power to seize offensive weapon
- Section 53 Examination of accused by medical practitioner at the request of police
- Section 55 Procedure when police officer deposes his subordinate to arrest Without warrant.
- Section 57 Arrested Person not to be detained more than 24 hours
- Section 58 Police to report apprehensions
- Section 61-90 Processes to compel appearance
- Section 91-105 Processes to compel the production of things.
- Section 100 Procedure of search of closed place
- Section 102 Powers of police officer to see certain properties
- Sec 106 -124 Security for keeping the peace and for good behavior. Powers of Police officers to arrest the person for prevention crime.
- Section 149-153 preventive action of the police
- Section 154 Registration of FIR on disclosure of cognizable offence.
- Section 160 Police Officers power to require the attendance of witnesses
- Section 165-166 Search by police officer
- Section 172-174 Procedure of investigation.

B. Disciplinary Powers:-

Disciplinary power of all ranks Tamil Nadu Police are mentioned vide TNPSS conduct rules 16.1.as applicable for HP Police

III THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNEL OF SUPERVISION AND ACCOUNTABILITY.

Decisions in the police department concern both citizen's services as well as internal administration. These decisions are taken as per rules and law.

INFORMATION RELATED TO SECTION 491)(b) (iv) of RTI Act 2005.

IV. THE NORMS SET FOR DISCHARGE OF FUNCTIONS:-

S.No	Item of work	Norms set by the department (number of days taken for decision making)
1.	All enquiries	i) Disposal of complaints received from Governor Secretariat and CM secretariat has to be disposed off within 15 days as per the instruction of DGP HP issued vide letter No a. C/Misc/B/2001 dt. 22 nd August 2001. ii) All enquiries against police personnel shall be completed within a fortnight as per order No A 6/Comp/Misc/MR-2004 20965-86 dt.30.6.04 iii) Generally other general nature of enquires are to be completed as far as possible, depending upon the nature of the enquiry this period may be extended as per the requirement of the complaint.
2.	All departmental enquiries	With in 3 months extendable to 6 months
3.	Investigation of cases registered under IPC	Are to be completed with in a given schedule as referred under section 167 Cr.PC
4.	Passport verifications	Verification by police station within 4 weeks from receipt of application. Antecedents check by intelligence wing – within 4 weeks
5.	Enquiries or investigations ordered by the Hon'ble courts	As per time limit fixed by the Hon'ble court in the individual cases.
6.	Others permission for procession use of loudspeaker, service verification, verification for arms license application for extension of visa, verification of convict for	Necessary decision to be taken and conveyed to appropriate quarters within reasonable time.

	parole misc requests.	
7.	Verification of servants/tenants	Within state 4 weeks outside state 8 weeks
8.	Matter related to public representatives MLA/MPS	Within 15 days after the receipt of correspondence.
9	NHRCs instructions in relation to custodial deaths and rapes, filling of autopsy form and procedure for inquest.	i) All custodial deaths and rapes are to be reported to NHRC within 24 hours of occurrence as per NHRCs letter of dated 27.3.1997 forwarded through secy.Home to the Govt. of HP vied letter No CB-2-24/97 -19120-3613 dated 3-7-97. ii) Postmortem report with video graph and magisterial enquiry report must be sent to NHRC with in two months of incident as per NHRCs agenda CS/DGP meeting 14-12-04 of dated 27.10.2004 instructions.

V.THE RULES REGUALTION, INSTRUCTIONS, MANUAL AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DIUSCHARGEING ITS FUNCTIONS.

- I. The Constitution of India
- II. Major and Minor Acts.
 - A) The Indian Penal Code Act XLV of 1980
 - B) Criminal procedure code 1973
 - C) The Indian Evidence Act 1872
 - D) The Police Act
 - E) The protection of Human Rights Act,1995
 - F) The Right to information act 2005
 - G) The prevention of Atrocities on SC & ST Act
 - H) Other Minor acts .ie.,
 - i) The Arms Act
 - ii) The Excise Act
 - iii) Tamil Nadu Gambling Act
 - iv) The Excise Act
 - v) The NDPS Act
 - vi) The Explosive substances Act
 - vii) The immoral Traffic Act
 - viii) The National Security Act
 - ix) The Prevention of Corruption Act ,
 - x) Tamil Nadu Beggars Act
 - xi) Tamil Nadu Nuisance Act
 - xii) Tamil Nadu Prohibition Act
 - xiii) Tamil Nadu Lottery regulation Act.

And all other special and local laws.

VI. A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR ARE UNDER ITS CONTROL.

a. A large number of documents pertaining to citizen oriented services and internal administration are held by the different wings of this public authority as below.

1	Documents common to all offices	Diary and dispatch registers routine correspondence files
2.	Documents common to officers	Log books of vehicles
3.	Documents common to all IOs	Files of cases being investigated by them
4.	Administration wing	ACR of inspectors and SIs, HCs all confidential record service books of inspectors SIs, HCs & PCs
5.	Crime Wing	1. Copies of enquiry reports conducted by crime wing officers 2. Files concerning extradition matters 3. Replies to questions from parliament/assembly 4. Periodical crime reports.
6.	Wireless organization (New wing as computer and telecommunication)	Files concerning establishment of computer and Telecommunication wing ie., regarding maintenance of stock accounts etc., and the following documents of Finger Print Bureau. FPB register, Dispatch checks. The Search slip register. Record slip register. Documents entry registers. Order Book.

DISTRICT POLICE

All police stations Registers

- GD, FIR book, Petitions register, with acknowledgement book
- Register of absconder and deserter Register of correspondence (three parts)
- Misc. register
- Surveillance register
- Index to history sheets and personnel files
- Register of information sheets
- Minutes book of Gazetted Officer
- File book of inspection reports
- Register of Govt. Officials & deaths (Now discontinued)
- Register of licenses
- The Store room register
- Cash account register
- Police Standing Order
- Computer forms ie., integrated investigation forms.
- Orderly room register
- Casual Leave register.
- Gun licence register.

Rowdy Register.
ETR Register
Main Cash book
Part I Register. (Only True Crime cases entered.)
Part III (GCR Register General Conviction Register)
Part IV Station Village history register.
Part V. History sheets of BCs (HO, DC, KD, Rowdy, Suspect,)
MO War index Loose leaf index
Name war index
Ex Convict Registers (Station, Other Station, Other District and other State.
Prisoners search register. Arrest Card, Bail Bond.
Sentry Relief Book

Security Branch

All circulars and order received from time to time security branch

- i) Record about visit of VVIPs/VIPs
- ii) Public functions
- iii) Security provided to VVIP/VIPs
- iv) VIP Guards
- v) Vital installation etc.,
- vi) All circulars & standing orders received from time to time

Police Lines:

- i. Daily dairy
- ii. Duty Roaster
- iii. Record about detailing duty for escort of prisoners
- iv. Record about police personnel under suspension
- v. Record about detailing duties of tear Gas squad, band staff, QRT, Riot control

Team, Ambulance, Players, Mounted Staff, Dog squad etc., cash receipt/disbursement register all circular and orders received from time to time weekly /monthly diaries etc.,

M.T. Section:

- i) Daily Dairy
- ii) Stock Register
- iii) Duty Roaster
- iv) Record about purchase and allotment of vehicles, purchase and utilization of motor parts/other equipments
- v) Record about maintenance /service of vehicles, receipt of POL

- vi) record about disposal of condemned vehicles, all circulars and orders received from time to time , dark receipt /dispatch register all types of miscellaneous correspondence etc.,

Traffic Branch:

- i) Record about all traffic challans,
- ii) Permissions for plying of trucks in prohibited areas,
- iii) Challans compounded in computerized branch.

Control Room

- i) Daily Diary
- ii) Duty roaster
- iii) Register about receipt of calles at phone No 100
- iv) Action taken on receipt of such calls
- v) All circulars and orders received from time to time
- vi) VIP Movement Register.

Women Cell.

- i) Daily diary
 - ii) Register about receipt of complaints and marking it for enquiry to NGOs
 - iii) Dak receipt /dispatch Register
 - iv) Daily /weekly/Monthly reports
 - v) All circulars and orders received from time to time. Proclaimed Offender Staff
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- i) Register of Absconders
 - ii) Register of P.O.s Prosecutions cell

Summon Staff:

Register of Summons & Warrant.

VII. THE PARTICULARS OF ANY ARRANGEMENT THAT EXIST FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMEBRS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF:-

1. Police assistance centre.(May I help You) are being established at important places like Botanical Garden, Charring Cross, Bus Stand, Boat house, Children Garden during the summer season as well as important government holidays. These sentence help, security guidelines to Tourist as well as public.
2. Village vigilance committee/ Friends of Police.

In each villages/wards four or five village vigilance committee /FOP has been establish from 2000. These members are utilized for night patrolling duty, informants. If any important road accidents the members voluntarily doing rescue work.

SEPARATION OF INVESTIGATION WING:

Due to frequent the deployment of police personnel for various important law and order duties investigation of crimes becomes causality due to non availability of adequate strength of investigation officer in the police stations. There fore detective wing have been created in important town stations. The Staff posted in these wings is not deployed for any other duty. Except if emergency. they concentrate on detection work only.

VIII. STATEMENT OF THE BOARDS COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSON CONSTITUED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE AND AS TO WHETHER MEETINGS OF THESE BOARDS COUNCILS COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MUNUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC:

Boys Club is functioning from 1972. this building was opened 25.9.1974 by Hon'ble Chief Minister of Tamil Nadu with headed Collector of Nilgiris who is the president and Superintendent of Police , the Nilgiris is secretary with 35 members of the club with the consisting of following committee members. Subsequently the building was extended into three buildings for modern facilities. The Building is being rented for Marriage and important function for publics and police personnel's. On 6.5.2008 a boys club committee meeting was held under the chairmanship of then the Superintendent of Police and following decision were taken.

1.As a new building with two floor are newly opened on 25.4.08 as the boys club annex, the rent for the entire portion for marriage and other functions are revised as follows per day with effect from 6.5.2008 including for the available items.

Details	Non –Police	Police
Kalyana mandapam (Old Building & New Building Annex (Ground Floor, 1 st floor)	Re. 15000/-	Rs. 8,000/-
Kalyana mandapam (Old Building only)	Rs. 8,000/-	Rs. 4,000/-
Kalyana Mandapam (Old building & Dining Hall (New Building-Ground floor)	Rs. 11,500/-	Rs.5,750/-
Kalyana Mandapam (Old Building & 1 st floor of Dininig hall	Rs.11,500/-	Rs.5,750/-
New building only(dining hall and 1 st floor of dining hall)	Rs.7,000/-	Rs.3,500/-
Dining hall only (New building)	Rs.3,500/-	Rs.1,750/-
First Floor of Dining hall	Rs 3,500/-	Rs. 1,750/-

(New Building)		
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2. If any group of private individuals opts like tourists to stay in the boys club as a matter of accommodation it can be rented out at R 50/- per person per day. This should not be done for prolonged period. Such bookings to be done in consultation with SB.
3. All the advance booking to be entertained after getting clearance from SB office and when the building is not required for police accommodation.

POLICE GYMNASIUM:-

Foundation stone laid on 6.12.1995. Police Gymnasium was opened in 1996. Now functioning with 115 members with modern equipment. The president-SP, secretary –DSP Town, Treasures – Inspector GI and Tr. Mohamed Shaathik executive member.

Police Gymnasium is also functioning separately adjoined the boys club. PC 714 Tr. Rajesh who is looking after the police Gymnasium.

Rules and regulation /norms

New admission fees

S.No	Details	Deposit	Fess
1.	Police Personnel	Free No deposit	Free (No fee)
2.	Public	500 Not refundable	Rs. 150
3.	Police family members	-	Rs.75
4.	Government Employees	-	Rs.75

DIRECTORY OF OFFICERS AND EMPLOYEES:

S. No	Designation	Contact Number	Fax Number
1	Superintendent of Police Nilgiris.	0423-2223838 (R) 0423-2223839(O)	0423-2223838(R) 0423-2223839(O)
2	Personnel Assistant to SP (DPO)	0423-2223806 (O)	-
3.	Additional Superintendent of police (Crimes)	0423-2223822 (O) 0423-2223832(R)	Nil
4.	Additional Superintendent of police Prohibition Enforcement Wing	0423-2223802(O) 0423-2223803(R)	0423-2223802(O)
5.	Deputy Superintendent of Police Ooty town Subdivision	0423-2223811(O)	0423-2223811(O)
6.	Deputy Superintendent of Police Ooty Rural Sub-Division	0423-2223829	0423-2223829
7.	Deputy Superintendent of Police Coonoor Sub-Division	0423-2221834(O) 0423-2221835(R)	0423-2221834(O)
8.	Deputy Superintendent of Police Gudalur Sub-Division	04262-261227	04262-261227
9.	Deputy Superintendent of Police	04262-260324	04262-260324

	Devala Sub- Division		
9.	Deputy Superintendent of Police District Crime Records Bureau	0423-2223821	0423-2223821
10.	Deputy Superintendent of Police District Crime Branch	0423-2223817	Nil
11.	Inspector of Police Special Branch Office	0423-2223807 0423-2223828	0423-2223807
12.	Inspector of Police Town Central Police Station	0423-2223808	0423-2223808
13.	Inspector of Police Town East Circle Police Station	0423-2223805	0423-2517558
14.	Inspector of Police District Crime Records Bureau	0423-2223821	0423-2223821
15.	Inspector of Police Town West Police Station	0423-2223824	0423-2223824
16.	Inspector of Police Pudumand Police Station	0423-2223827	0423-2223827
17.	Inspector of Police Rural Police Station	0423-2223809	Nil
18.	Sub-Inspector of Police Denaducombai Police Station	0423- 25-3014	NIL
19.	Inspector of Police Manjoor Police Station	0423-2509223	Nil
20.	Sub- Inspector of Police Emerald Police Station	0423-2595730	Nil
21.	Inspector of Police AWPS Ooty	0423-2223820	0423-2223820
22.	Inspector of Police All Woman Police Station Rural	0423-2223814 (O)	Nil
23.	Inspector of Police Coonoor Police Station	0423-2221836	0423-2221836
24.	Inspector of Police Wellington Police Station	0423-2221801	0423-2221801
25.	Sub-Inspector of Police Aruvankadu Police Station	0423-2230300	NIL
26.	Inspector, of Police Upper Coonoor Police Station	0423-2223100	0423-2223100
27.	Inspector of Police Kolacombai Police Station	0423-2285230	0423-2285230
28.	Inspector of Police Kothagiri Police Station	04266-271100	04266-271300
29.	Sub-Inspector of Police Kotagiri Police Station	04266-271300	Nil
30.	Sub-Inspector Of Police Sholur Mattam	04266-276230	NIL
31.	Inspector of Police All Woman Police Station Coonoor	0423-2221841	0423-2221841

32	Inspector of Police Gudalur Police Station	04262-261246(O)	04262-261246
33.	Sub-Inspector of Police Gudalur Police Station	04262-261249	04262-261249
34.	Sub-Inspector of Police New Hope Police Station	04262-269447	04262-269447
35.	Inspector of Police Masinagudi Police Station	0423-2526227	0423-2526227
36.	Sub-Inspector of Police Devarsholai Police Station	04262-222234	04262-222234
37.	Inspector of Police Naduvattam Police Station	0423-2256922	0423-2256922
38.	Inspector of Police Prohibition Enforcement Wing, Ooty	0423-2223830	Nil
39	Inspector of Police Prohibition Enforcement Wing, Gudalur	04266-261003	Nil
40.	Inspector of Police All Woman Police Station, Gudalur	04262-261354	Nil
41.	Inspector of Police Devala Police Station	04262-260316	04262-260316
42.	Sub-Inspector of Police Cherambadi Police Station	04262-266639	04262-266639
43.	Inspector of Police Erumadu Police Station	04262-267240	04262-267240
44.	Sub-Inspector of Police Nellakkottai Police Station	04262-222231	04262-222231
45.	Sub-Inspector of Police Ambalamoola Police Station	04262-224526	04262-224526
46.	Inspector of Police All Woman Police Station Devala	04262-260244	04262-260244
47.	Inspector of Police Social Justice & Human Rights, Ooty	0423-2223831	Nil
48.	Inspector of Police Control Room	0423-100	NIL

X. NO MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATION:

XI. BUDGET ALLOCATED TO EACH AGENCY, INCLUDING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE.:

Not applicable to Nilgiris District.

XII. THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES.

The Subsidy scheme for police family is being implementation from 1980.

XIII. PARTICULARS OF RECIPIENT OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY IT.

This is not applicable for Nilgiri District Police.

XIV. DETAILS IN RESPECT OF INFORMATION AVAILABLE TO OR HELD BY IT REDUCED IN AN ELECTRONIC FORM.

He is being updated on Tamil Nadu Police Web site as information under RTI Act.

XV. THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZEN FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF THE LIBRARY OR READING, ROOM, IF MAINTAINED FOR PUBLIC USE.

The public can access information about the status of their request pertaining to enquires of complaints investigation of cases verification, permissions etc., at District Police office, they can also see various act police Govt. Instructions, standing orders applicable to Tamil Nadu Police.

This facility shall be available on all working days during office hours (10.00 am to 1.30 PM and 2.00 to 5.00 PM)

XVI. THE NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS.

S. NO.	Name of Unit/wing	Description of PIO/APIO/Appellate authority	Phone Number	Location of information centre library
1.	Nilgiris District	PIO/ ADSP Crime`	2223822	The Superintendent of Police, Complex
2.		APIO/DSP Ooty Town	2223811	DSP Camp Office Door. No 2 Ottely road Near Garden Ooty.
3		Appellate authority/ The Superintendent of Police, Nilgiris	2223839 2223806	District Police Office Ooty.

XVII.SUCH OTHER INFORMATION AS MAY BE PRESCRIBED AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR.

1. Frequently asked questions and their answers by police.

i) How to apply for political pension.

Ans. Political pension section may be addressed.

ii) What is procedure for extension of visa?

Ans. Foreigners sections may be addressed.

iii) How to extension the visa?

Ans. The foreigners who arrived in India , earlier and want to extend their stay should apply to the FRRO/Superintendent of Police with the relevant documents. On recommendation of the proposal from FRO/Superintendent of Police, Collector and Deputy Inspector General of Police , Security Chennai, orders will be issued for extension of visa to the foreigners except Pakistan and Bangladesh nations.