

**MANUAL UNDER  
RIGHT TO INFORMATION ACT 2005**

TAMIL NADU POLICE ACADEMY  
OONAMANCHERY  
KOLAPAKKAM POST  
VANDALUR  
CHENNAI – 600 048.

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## INTRODUCTION

- 1.1 In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Govt.of India have enacted “The Right to Information Act, 2005” (RTI Act) which came into force on 15.06.2006. In accordance with the provisions of section 4(1)(b) of this Act, this manual is brought in connection with Police Training, for information and guidance of the general public.
- 1.2 The purpose of this manual is to inform the general public about Tamil Nadu Police Academy, its organizational set-up, functions and duties of its officers and employees, records and documents available concerning Police Training.
- 1.3 This manual is aimed at the public in general and users of the services, and provides information about the programmes being implemented.
- 1.4 Tamil Nadu Police Academy is functioning under the control of DGP, Chennai, & Adl. Director General of Police & Project Officer, Tamil Nadu Police Academy. The following officers are designated as Public Information Officers for all the matters concerning thereto.

### **Right to Information Act – Appellate Authority & PIOs**

#### **Tamil Nadu Police Academy**

Sl. No.	Designation under the Act	Designation	Official Address
1	Appellant Authority	Inspector General of Police / TNPA	Tamil Nadu Police Academy, Oonamanchery, Kolapakkam Post, Vandalur, Chennai – 600 048.
2	Public Information Officer	Superintendent of Police (Admn.) / TNPA	-- do --
3	Assistant Public Information Officer	Senior Administrative Officer, TNPA	-- do --

#### **Police Recruits Schools & In-service Training Centres**

Sl. No.	Designation under the Act	Designation	Official Address
1	Appellant Authority	Inspector General of Police / Training	Tamil Nadu Police Academy, Oonamanchery, Kolapakkam Post, Vandalur, Chennai – 600 048.
2	Public Information Officer	Deputy Inspector General of Police / Training	-- do --
3	Assistant Public Information Officer	Principal of concerned PRS in the rank of SP/ ADSP.	Police Recruits Schools at Perurani, Coimbatore, Vellore, Trichy.
4	Assistant Public Information Officer	Deputy Superintendent of Police concerned.	13 In-Service Training Centres in the State.

### 13 In-service Training Centres

Sl.No.	Designation of the APIO & IST Centre	Jurisdiction
1	DSP, IST, Chennai (West)	Chennai City Police and Railway Police Unit in Chennai Ciy.
2	DSP, IST, Chennai (East)	All Special Units of CID and Units not cover by the other posts.
3	DSP, IST, Kancheepuram	Chengalpattu, Kancheepuram and Tiruvallur District
4	DSP, IST, Vellore	Vellore and Dharmapuri Districts.
5	DSP, IST, Coimbatore	Coimbatore City, Coimbatore Districts, The Nilgiris and Erode Districts.
6	DSP, IST, Madurai	Madurai City, Madurai Rural, Railway Police Units coming under SRP Trichy
7	DSP, IST, Tirunelveli	Tirunelveli City, Tirunelveli Rural, Thoothukudi and Kanniyakumari District.
8	DSP, IST, Thanjavur	Thanjavur, Nagapattinam & Thiruvarur Districts
9	DSP, IST, Trichy	Trichy City, Trichy Rural, Karur, Perambalur and Pudukottai Districts.
10	DSP, IST, Salem	Salem City, Salem Rural and Namakkal District.
11	DSP, IST, Ramnad	Ramnad, Sivagangai & Virudhunagar Districts.
12	DSP, IST, Villupuram	Villupuram, Thiruvannamalai and Cuddalore Districts.
13	DSP, IST, Dindigul	Dindigul and Theni Districts.

There are four permanent Police Recruits Schools located as follows :

- 1 PRS, Perurani @ Thoothukudi District
- 2 PRS, Vellore
- 3 PRS, Coimbatore
- 4 PRS, Trichy @ TSP I Battalion, Trichy.

These units are headed by the Principal who may be of the rank of an ADSP or SP. The principal of these units will also function as the Assistant Public Information Officer (APIO) as far as their respective units are concerned and will perform the duties and functions as prescribed under the RTI Act 2005.

Sl.No.	Designation of the APIO & PRS
1	SP / Principal, PRS, Perurani @ Thoothukudi District
2	ADSP / Principal, PRS, Vellore
3	ADSP / Principal, PRS, Coimbatore
4	PRS, Trichy @ TSP I Battalion, Trichy.

A person requiring any information under the Act may contact the above Public Information Officers

**THE PROCEDURE AND FEE STRUCTURE FOR GETTING INFORMATION ARE AS UNDER :-**

(a) A request for obtaining information under sub-section (1) of Section 6 of the RTI Act shall be made in writing or through electronic means in person or by post to the Public Information Officer mentioned above and must be accompanied by an application fee of Rupees ten by cash or by demand draft or banker's cheque payable to the Accounts officer of Public authority.

(b) For providing information under sub-section (1) of Section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- (i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- (ii) Actual charge or cost price of a copy in larger size paper;
- (iii) Actual cost or price for samples or models; and
- (iv) For inspection of records, no fee for the first hour: and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7 of the RTI Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- (i) For information provided in diskette or floppy, @ Rs.50/- (fifty) per diskette or floppy and
- (ii) For information provided in printed form, at the price fixed for such publication.

**Persons below the poverty line are exempted from the payment of fee mentioned above for seeking information under the Right to Information Act 2005. The list of persons below poverty line approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.**

# **TAMIL NADU POLICE ACADEMY**

## **Particulars of organization, functions and duties under section 4(1)(b)(i) of Right to Information Act 2008**

### **VISION**

Tamil Nadu Police Academy, an ISO 9002-2001 certified institution, is dedicated to being a world class police training institution encouraging the highest standards of performance, adopting the latest training technologies, employing best practices in policing and enhancing the quality of training to achieve excellence in both substance and methods of delivery.

### **MISSION**

To train police personnel with the highest level of profession standards and to provide the state of Tamil Nadu with skilled police officers who are conscientious, knowledgeable, competent and responsive to the need of the public.

To promote a learning environment of mutual respect, support and trust, which ensures that the police personnel strive towards building a safe, just, humane and progressive society.

### **OBJECTIVES**

To impart training to

- Probationary IPS officers
- Directly Recruited Deputy Superintendents of Police
- Directly Recruited Sub-Inspectors of Police
- Directly Recruited Sub-Inspectors of Police (Technical)

And to provide training inputs to all officers and men serving in the Tamil Nadu Police.

To impart knowledge on

- Law, Constitutional and Human Rights, Theoretical and Practical Training on Police Functions, Scientific methods of Investigation, Handling of Explosives and Weapons and Hi-Tech equipment.
- To develop leadership qualities.
- To cultivate and develop a respect for laws and rules and respect for human rights and sensitivity towards weaker sections of the society.
- To promote physical and mental fitness through Sports and Outdoor Activities.
- To promote the highest caliber of instruction so as to insure that the trainees leave the training college equipped with knowledge, skills, abilities and sensitivity and sense of responsiveness which will enable them to serve the society in the manner expected by the society itself.

## Brief History of Tamil Nadu Police Academy

Govt.of Tamil Nadu had sanctioned a sum of Rs.48.00 Crores for the Construction of Tamil Nadu Police Academy in 3 phases at Oonamanchery village, Chengalpattu Division, Kancheepuram District, where land to the extent of 132.92 acres was allotted for this purpose.

Tamil Nadu Police Academy at Oonamanchery, Kolapakkam Post, Vandalur, Chennai – 600 048. was inaugurated by the Hon’ble Chief Minister of Tamil Nadu on 15.03.2008 in the august presence of Cabinet Ministers of Tamil Nadu, Chief Secretary, Principal Secretary to Government of Tamil Nadu, Home, Prohibition and Excise Department, Directors General of Police and other Senior Police and Revenue officers of Govt.of Tamil Nadu.

Tamil Nadu Police Academy, at a given time, is equipped to train 800 cadets / Trainee officers.

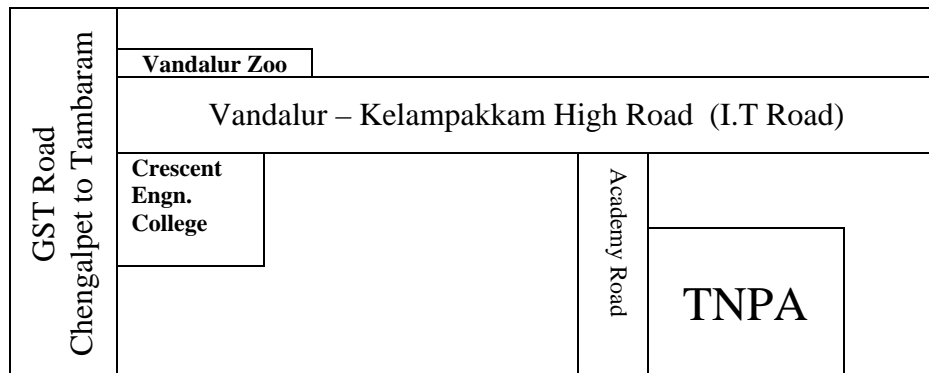
This Academy is provided with modern infrastructure and amenities like Gymnasium, Library, Swimming Pool, Playground and Parade Grounds, Officers mess, Meditation Hall, Officers Club, etc. The officers of and above the rank of Sub-Inspector of Police will be trained on the norms prescribed by the Bureau of Police Research and Development, New Delhi, and on the lines of Sardar Vallabh bhai Patel National Police Academy, Hyderabad.

## LOCATION

Tamil Nadu Police Academy is located at Oonamanchery, Kolapakkam Post, Vandalur, Chennai – 600 048. The TNPA (Lat. 12051’25’’N, Long. 80005’52’’E, Elevation 57 metres, is located at vandalur – 35 kms from Chennai.

The nearest electric train suburban railway station, Vandalur is 5 kms from the Academy.

Map :-



Control Room No : 044 – 2275 2003  
Fax : 044 – 2275 2002  
Email : Info.tnpa@gmail.com  
Website : <http://www.tnpolice.gov.in/tnpa>  
Postal Address : Tamil Nadu Police Academy  
Oonamanchery  
Kolapakkam Post  
Vandalur  
Chennai – 600 048.

### **TRAINING PROGRAMME :**

**The following training programmes are conducted by the Tamil Nadu Police Academy**

- (1) IPS Probationers training for 2 weeks**
- (2) One Year Basic Training for Directly Recruited Dy.Suptds.of Police**
- (3) One Year Basic Training for Directly Recruited Sub-Inspectors of Police.**
- (4) 6 Months Basic Training for Directly Recruited Sub-Inspectors of Police (Technical)**
- (5) Pre-promotional Training**
- (6) Pre-induction course for Sub-Inspector of Police (TSP / AR)**
- (7) Condensed course of Training for conversion**
- (8) Basic Training for Recruit Police Constables**
- (9) Refresher Courses**
- (10) Specialized Capsule Courses**

## **(1) IPS PROBATIONERS TRAINING FOR 2 WEEKS :**

**2 weeks institutional training is given to the IPS probationers on completion of their basic training at Sardar Vallabhai Patel National Police Academy, Hyderabad (on completion of institutional training, they have to undergo 6 months practical training in the districts.)**

**Objective :**

- **To impart Training in Special and Local Laws and Police Standing orders,**
- **To get a good idea of Policing in Tamil Nadu.**

## **(2) ONE YEAR BASIC TRAINING FOR DIRECTLY RECRUITED DY.SUPDT.OF POLICE :**

**One year basic training is given to Recruited DSPs with the following objectives**

- (i) To induct the probationers into police work.**
- (ii) To give them training in all aspects, both indoor and outdoor of police works**
- (iii) To raise the quality of the trainee in physical and mental terms**
- (iv) To prepare them to meet the expectations of the public and to enable them to serve better.**

**In order to impart training on the above aspects the following subjects are included in the syllabus and taught to the trainees.**

- **Indian Penal Code**
- **Criminal Procedure Code**
- **Indian Evidence Act**
- **Minor Acts**
- **Special and Local Laws**
- **Medical Jurisprudence**
- **Scientific Aids to Investigation**
- **Police Standing Orders**
- **Police Science and Administration**
- **Modern India and Role of Police**
- **First Aid**
- **Plan Drawing**

Apart from the above subjects, practical training will be given on the following subjects :

- Lifting and developing finger prints
- Casting of foot prints
- Handling, packing and labeling of material evidences.
- Police Photography
- Observation
- Police portraits
- Writing of Sub Divisional Office, Circle Office, Station and out post records.
- Use of VHF and Handling of Telephone.
- Computer Training
- Library Studies.

The trainees will be writing bi-monthly examination at this Academy. They will be writing their examinations conducted by the TNPSC either during September or during March in the subjects mentioned in Sl.No.1 to 10.

At the end of the training the DSP Trainees will be sent on All India Study Tour spreading over 10 to 15 days.

### **(3) ONE YEAR BASIC TRAINING FOR DIRECTLY RECRUITED SUB-INSPECTORS OF POLICE :**

699 newly recruited SI Cadets had completed one year basic training at this Academy on 17.01.2009. Further, 40 newly recruited SI Cadets had completed one year basic training at this Academy on 05.06.2009. All of them have been sent for 3 / 6 months practical training at various TSP Battalions / Districts / Cities. The posting of Sub-Inspector of Police in Districts / Cities / TSP Battalions will be given after the completion of Practical training.

**Objective :**

1. To train the probationary Sub Inspectors in all aspects, both indoor and outdoor Police Work.
2. To train them in investigation of crime
3. To train them in maintenance of law and order work and in regulation of traffic.
4. To train them in modern methods of police working and to acquire a Scientific temperament.

**The following subjects are being taught to the Directly recruited Sub-Inspectors of Police while undergoing one year basic training at this Academy.**

- **Constitution of India**
- **Public relations**
- **Indian Penal Code**
- **Criminal Procedure Code**
- **Indian Evidence Act**
- **Special and Local Laws**
- **Police Administrative set-up**
- **Police Duties.**
- **Traffic enforcement**
- **Observations**
- **Police portraits**
- **Plan Drawing**
- **First Aid**
- **Forensic Science**
- **Forensic Medicine**
- **Criminology**
- **Psychology**

**Apart from the said subjects, practical training will be given on the following subjects**

- **Lifting and developing finger prints**
- **Casting of foot prints**
- **Handling, packing and labeling of material evidences.**
- **Police Photography**
- **Writing of police station and out post records**
- **Plan Drawing**
- **Observation & Police portraits**
- **Handling of VHF and Telephone**
- **First Aid**
- **Computer Training**
- **Library Studies.**

#### **(4) SIX MONTHS BASIC TRAINING FOR DIRECTLY RECRUITED SUB-INSPECTORS OF POLICE (TECH) :**

Every person appointed to the post of SI (Tech) shall undergo a training for a period of 3 months at this Academy.

Objective :

1. To give an insight into Police Working.
2. To educate on the communication aspects of modern policing.
3. To improve their physical and mental skill by indoor & outdoor training.

- To impart fundamental knowledge of law and functioning of police with
- special emphasis on updated composition and functions of Telecommunication Equipments.
  - To given both theoretical and practical knowledge about the functioning of Police units, especially Repeaters, District workshop.
  - To teach Computer Technology, Networking, Training Equipments, Security Systems, E-Learning and Web based Training.
  - To develop their leadership qualities to command and control any unit under their charge.

Indoor syllabus covers the various subjects such as origanizatonal structure of Police Force, Law and Rules relating to Police Department, Computer & Wireless Communication Studies.

In the outdoor syllabus, besides PT, Yoga, Meditation, Drill Without arms are taught to SI (Tech). Games and Athletics are also been conducted for them.

Besides the 3 months basic training at this Academy, SI (Tech) shall also undergo 3 Technical Training at Police Computer and Communication Centre, Chennai before the posting.

#### **(5) PRE-PROMOTIONAL TRAINING**

Pre-promotional training is given to

- Additional Superintendents of Police fit for promotion as Superintendents of Police (Duration – 3 weeks)
- Deputy Superintendents of Police fit for promotion as Additional Superintendents of Police (Duration – 3 weeks)
- Inspectors of Police fit for promotion as Deputy Superintendents of Police (Duration – 3 weeks)
- Head Constables fit for promotion as Sub-Inspectors of Police (Duration – 9 weeks)

**Objective :**

- **To impart knowledge about office administration**
- **To impart knowledge in decision-making and man management**
- **To acquire skills in handling mobs and group clashes**
- **To impart knowledge about modern weapons and explosives and their handling**
- **To give them an insight into the Modernization of the Police Force**
- **To sensitize them to issues relating to Social justice**

**(6) PRE-INDUCTION COURSE FOR SUB-INSPECTORS OF POLICE (TSP / AR)**

**6 Months Pre-induction course is conducted for Sub-Inspectors of Police (TSP/AR) to Sub-Inspector of Police (Local)**

- **To impart knowledge in L&O, Crimes and man management in a police station.**
- **To refresh their knowledge in Criminal and Special & Local Laws.**
- **To sensitize them to gender issues and issues pertaining to Social Justice**

**(7) BASIC TRAINING FOR RECRUIT POLICE CONSTABLES :**

**Basic Training for Recruit Police Constables are given with the objective**

- 1. to train the recruits in Police Work.**
- 2. to improve their physical skills.**
- 3. to acquire skills in other area essential to the police like**
  - a. Computer Handling**
  - b. Petition enquiries**
  - c. Law and order duties.**
  - d. Assisting in Crime investigation**
  - e. Driving.**

**(8) CONDENSED COURSE OF TRAINING FOR CONVERSION :**

**Level of Participants : Bugler Police Constables (AR / TSP) to Grade II Police Constable.**

**Objective :**

- **To train them in Police Work.**
- **To improve their physical and mental skills**
- **To improve skills in several Police related subjects like Petition enquiries, Law and order duties, Assisting in Crime investigation**

**Duration of this course is 3 months.**

**(9) REFRESHER COURSES :**

**4 Weeks Refresher Courses are given to :**

- 1. Deputy Superintendent of Police**
- 2. Inspectors of Police**
- 3. Sub-Inspectors of Police**
- 4. Head Constables**

**Objectives:**

- 1. To refresh their knowledge in investigation and man management.**
- 2. To enable them to specialize them in handling mobs and group clashes.**
- 3. To impart knowledge about modern weapons & explosives, and their handling.**
- 4. To sensitize them to gender issues and views relating to Social Justice.**

**(10) SPECIALIZED CAPSULE COURSES :**

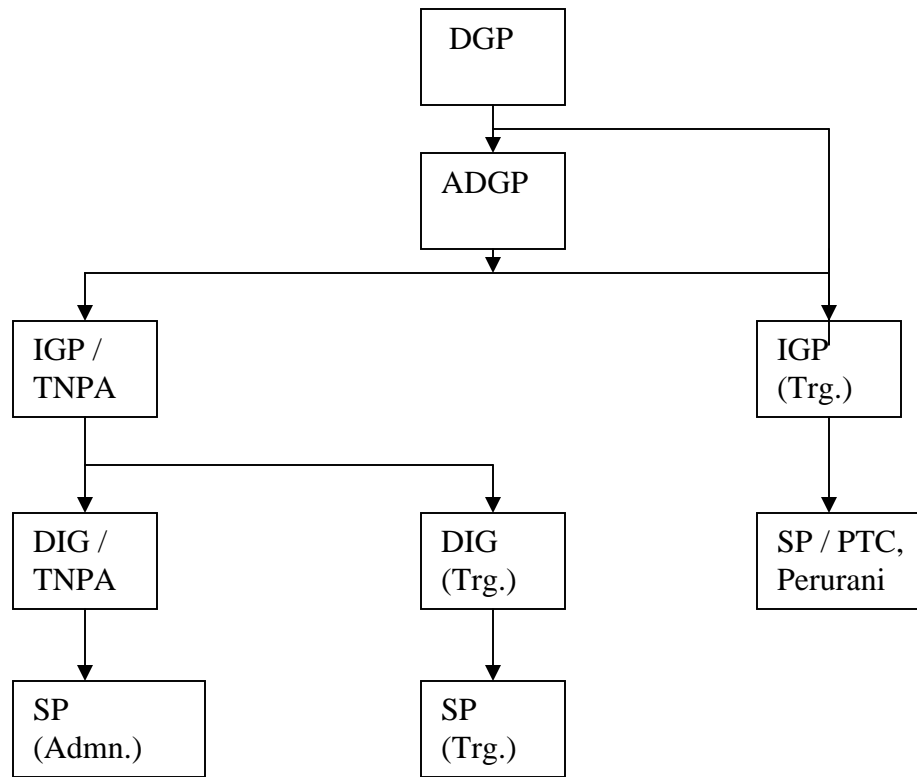
**Specialized Capsule Courses are conducted in Tamil Nadu Police Academy, Chennai for Police Officers on various subjects of professional interest.**

# TAMIL NADU POLICE ACADEMY

Particulars of organization, functions and duties under Section 4(1)(b)(ii)  
Right to Information Act, 2005

## ORGANISATION

### Organization Setup



## **TAMIL NADU POLICE ACADEMY**

**Procedure followed in decision making process under Section 4(1)(b)(iii)  
Right to Information Act, 2005**

**This Academy, as part of Police Force follows the procedures laid down in the office Manual and The Tamil Nadu Government Business Rules and instruction issued from time to time by the State Government. Apart from this, provisions of the Tamil Nadu Financial Code, Tamil Nadu State and Sub-ordinate Service Rules and The Tamil Nadu Government Servants Conduct Rules are also followed wherever applicable.**

**If a reply is required to be made on any representations, the decisions are communicated to the petitioner.**

## **TAMIL NADU POLICE ACADEMY**

Norms set for the discharge of functions under Section 4(1)(b)(iv) of Right to Information Act 2005.

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For the discharge of functions of the Police Academy, the prospectus, the Training Manuals for the DSPs, SIs and other ranks are followed.

The day to-day administrative functioning is governed by the procedure laid down in the office manual and the Tamil Nadu Government business rules and instruction issued from time to time by the State Government. Apart from this provisions of the Tamil Nadu Financial Code, Tamil Nadu State and Sub-ordinate Service Rules and The Tamil Nadu Government Servants Conduct Rules are also followed wherever applicable.

## TAMIL NADU POLICE ACADEMY

### **Rules, Regulations, Instructions, Manuals and Records for discharging functions under Section 4(1)(b)(v) of Right to Information Act 2005**

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**The business in the Academy is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.**

District Office Manual

Tamil Nadu Government Business Rules

Training Manuals prepared for the various category of Police Personnel

Tamil Nadu Civil Services (Discipline and Appeal Rules)

Tamil Nadu Financial Code

Tamil Nadu Treasury Code

Tamil Nadu Pension Rules

The Fundamental Rules

Tamil Nadu Budget Manual

Tamil Nadu Government Servant Conduct Rules-1973

Tamil Nadu manual of special pay and allowances

Police Standing Orders Vol. I to IV

Office Manual Order

Tamil Nadu State and Subordinate Services Rules

Tamil Nadu Services manual Vol. I to V

All India Services manual

Tamil Nadu Accounts code

Tamil Nadu Land Acquisition Act, 1978

Guidelines issued by the Government of India & the State Government.

**TAMIL NADU POLICE ACADEMY**

**Statement of categories of documents that are held by it for its control under Section 4(1)(b)(vi) of Right to Information Act, 2005.**

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-- Nil --

## **TAMIL NADU POLICE ACADEMY**

**Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof under Section 4(1)(b)(vii) of Right to Information Act, 2005**

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Various resource persons are utilized for imparting training on specialized subjects connected to Police Department. The suggestion and views for the improvement of police training received from the public / Non-Governmental Organizations are given due weightage for the improvement of the police training.

**TAMIL NADU POLICE ACADEMY**

**A statement of the boards, councils, committees and other bodies under section 4(1)(b)(viii) of Right to Information Act, 2005**

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- Nil -

## TAMIL NADU POLICE ACADEMY

### Directory of officers and employees under Section 4(1)(b)(ix) of Right to Information Act, 2005.

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RANK	OFFICE NO.
TNPA CONTROL ROOM NO.2275 2002, 2275 2003	
ADGP, PO	2275 2222, 2275 2002, 2275 2003 EXtn : 201, 301
IGP / TNPA	2275 2333, 2275 2002 Extn : 202, 302
IGP / Training	2275 2002
DIG / Training	2275 2444 2275 2002 Extn : 203
SP (Admn)	2275 2005 EXtn : 206, 306
SP TRG	2275 2213 EXtn : 205, 305
ADSP	2275 2002, 2275 2003 EXtn : 208, 212
ASST.PUBLIC PROSECUTOR	2275 2002, 2275 2003 EXtn : 215
DSP ADMIN	2275 2002, 2275 2003 EXtn :220
DSP INDOOR	2275 2002, 2275 2003 EXtn : 211
DSP / Library	2275 2002, 2275 2003 EXtn : 350
DSP (TECH)	2275 2002, 2275 2003 EXtn : 222
INSPR ADMIN	2275 2002, 2275 2003 EXtn : 309
INSPR. (TECH)	2275 2002, 2275 2003 EXtn : 333
PHOTOGRAPHER	2275 2002, 2275 2003 EXtn : 344
DOCTOR	2275 2002, 2275 2003 EXtn : 310
SENIOR ADMINISTRATIVE OFFICER	2275 2002, 2275 2003 EXtn : 320
MINISTERIAL STAFF	2275 2002, 2275 2003 EXtn : 322, 323, 324
SPORTS OFFICER	2275 2002, 2275 2003 EXtn : 313

## TAMIL NADU POLICE ACADEMY

**Monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations under Section 4(1)(b)(x) of Right to Information Act, 2005.**

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Name of the post	No. of post	Time Scale of Pay
<b>Senior Officer</b>		
Addl. Director General of Police/Project Officer	1	Pay Rs.37400-67000 plus Grade Pay Rs.12000 + Allowances (PB-4)
Inspector General of Police	2	Pay Rs.37400-67000 plus Grade Pay Rs.10000 + Allowances (PB-4)
Deputy Inspector General of Police	2	Pay Rs.37400-67000 plus Grade Pay Rs.6900 + Allowances (PB-4)
Superintendent of Police	2	Pay scale Rs.15600-39100 plus Grade Pay Rs.7600/-+ Allowances (PB-3)
<b>Executives</b>		
Additional Superintendent of Police	3	15600 – 39100 plus Grade Pay Rs.6600 + Allowances (PB-3)
Deputy Superintendent of Police	7	15600 – 39100 plus Grade Pay Rs.5400 + Allowances(PB-3)
Inspector of Police	11	9300-34800 plus Grade Pay Rs.4600 + Allowances (PB-2)
Sub-Inspector of Police	13	9300-34800 plus Grade Pay Rs.4300 + Allowances (PB-2)
Head Constable	65	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Police Constable	85	5200-20200 plus Grade Pay Rs.1900 + Allowances. (PB-1)
<b>Technical Staff</b>		
DSP (Tech)	1	15600 – 39100 plus Grade Pay Rs.5400 + Allowances (PB-3)
Inspector (Tech)	3	9300-34800 plus Grade Pay Rs.4600 + Allowances (PB-2)
Wireless instructor (SI Tech)	1	9300-34800 plus Grade Pay Rs.4300 + Allowances (PB-2)
<b>Ministerial Staff</b>		
Senior Administrative Officer	1	15600 – 39100 plus Grade Pay Rs.5700 + Allowances (PB-3)
Personal Assistant	1	15600 – 39100 plus Grade Pay Rs.5400 + Allowances (PB-3)
Superintendent	9	9300-34800 plus Grade Pay Rs.4450 + Allowances (PB-2)
Assistant	11	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Steno Typist	4	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Junior Assistant	8	5200-20200 plus Grade Pay Rs.2000 + Allowances (PB-1)
Typist	4	5200-20200 plus Grade Pay Rs.2000 + Allowances (PB-1)
<b>Other Staff</b>		
Sports officer	1	9300-34800 plus Grade Pay Rs.4600 + Allowances (PB-2)
Asst.Public Prosecutor	2	15600 – 39100 plus Grade Pay Rs.5400 + Allowances (PB-3)
Plan Drawing Instructor	1	9300-34800 plus Grade Pay Rs.4400 + Allowances (PB-2)

Librarian	1	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Forensic Science Scientific Assistant Grade I	1	9300-34800 plus Grade Pay Rs.4600 + Allowances (PB-2)
Forensic Science Scientific Assistant Grade II	1	9300-34800 plus Grade Pay Rs.4500 + Allowances (PB-2)
Photographer	1	9300-34800 plus Grade Pay Rs.4400 + Allowances (PB-2)
Lecturer in law	1	15600 – 39100 plus Grade Pay Rs.7600 + Allowances (PB-3)
Lecturer in Management	1	15600 – 39100 plus Grade Pay Rs.7600 + Allowances (PB-3)
Asst.Civil Surgeon	1	15600 – 39100 plus Grade Pay Rs.6600 + Allowances (PB-3)
Lady Doctor	1	15600 – 39100 plus Grade Pay Rs.5400 + Allowances (PB-3)
Data Entry Operator	2	5200-20200 Plus Grade Pay Rs.1900 + Allowances (PB-1)
Record Clerk	2	5200-20200 plus Grade Pay Rs.2000 + Allowances (PB-1)
Office Assistant	8	4800-10000 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Sweeper	10	4800-10000 plus Grade Pay Rs.1300 + Allowances (PB-1)
<b>SUPPORTING STAFF</b>		
Plumber	1	5200-20200 plus Grade Pay Rs.4200 + Allowances (PB-2)
Electrician	2	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Nursing Orderly	4	5200-20200 plus Grade Pay Rs.1800 + Allowances (PB-1)
Tailor Senior	1	5200-20200 plus Grade Pay Rs.1900 + Allowances (PB-1)
Cook	4	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Helper	8	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Carpenter	1	5200-20200 plus Grade Pay Rs.1800 + Allowances (PB-1)
Washer man	8	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Tailor Junior	2	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Barber	4	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Parade / Out door attendant	6	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Class attendants	4	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Top senior Binders	1	5200-20200 plus Grade Pay Rs.1800 + Allowances (PB-1A)
Accountant	1	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Laundry Operator	1	5200-20200 plus Grade Pay Rs.1300 + Allowances (PB-1)
<b>OUTSOURCING</b>		
Electrician	1	5200-20200 plus Grade Pay Rs.2400 + Allowances (PB-1)
Plumber	2	5200-20200 plus Grade Pay Rs.4200 + Allowances (PB-2)
Sweeper	15	4800-10000 plus Grade Pay Rs.1300 + Allowances (PB-1A)
Gardeners	5	4800-10000 plus Grade Pay Rs.1300 + Allowances (PB-1A)

Note : The basic pay of the officers and employees is fixed under the provisions contained in Rule 22 of Fundamental Rules. In addition to the basic pay, the officers and employees are entitled to draw other allowances such as Dearness Allowance, HRA, CCA as per the order in force.

**TAMIL NADU POLICE ACADEMY**

**The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made under section 4(1)(b)(xi)**

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- Nil -

**TAMIL NADU POLICE ACADEMY**

**The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes under section 4(1)(b)(xii)**

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- Nil -

**TAMIL NADU POLICE ACADEMY**

**Particulars of recipients of concessions, permits or authorizations granted by it under section 4(1)(b)(xiii)**

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- Nil -

**TAMIL NADU POLICE ACADEMY**

**Details in respect of the information, available to or held by it, reduced in an electronic form under section 4(1)(b)(xiv)**

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## TAMIL NADU POLICE ACADEMY

**The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, under section 4(1)(b)(xv)**

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Modern Library is functioning at this Academy with a wide collection of books. The reading room of the library has a wide spectrum of reference material, including Atlases, Encyclopedias and literary compendiums. Working hours of Library is between 09.30 A.M to 08.30 P.M.

## TAMIL NADU POLICE ACADEMY

### The Names, Designation and other particulars of the Public Information Officers under section 4(1)(b)(xvi)

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#### Right to Information Act – Appellate Authority & PIOs

##### **Tamil Nadu Police Academy**

Sl. No.	Designation under the Act	Designation	Official Address
1	Appellant Authority	Inspector General of Police / TNPA	Tamil Nadu Police Academy, Oonamanchery, Kolapakkam Post, Vandalur, Chennai – 600 048.
2	Public Information Officer	Superintendent of Police (Admn.) / TNPA	-- do --
3	Assistant Public Information Officer	Senior Administrative Officer, TNPA	-- do --

##### **Police Recruits Schools & In-service Training Centres**

Sl. No.	Designation under the Act	Designation	Official Address
1	Appellant Authority	Inspector General of Police / Training	Tamil Nadu Police Academy, Oonamanchery, Kolapakkam Post, Vandalur, Chennai – 600 048.
2	Public Information Officer	Deputy Inspector General of Police / Training	-- do --
3	Assistant Public Information Officer	Principal of concerned PRS in the rank of SP/ ADSP.	Police Recruits Schools at Perurani, Coimbatore, Vellore, Trichy.
4	Assistant Public Information Officer	Deputy Superintendent of Police concerned.	13 In-Service Training Centres in the State.

**TAMIL NADU POLICE ACADEMY**

**Such other information as may be prescribed; and thereafter update these publications every year under section 4(1)(b)(xvii)**

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-- Nil --